

**Information Point East  
Lead Applicant Seminar in Bucharest, Romania**

**Seminar venue:**  
**Ramada Majestic Bucharest Hotel, Calea Victoriei,  
No 38-40, SECT. 1, Bucharest RO-010082  
5 November, 2008**

**AGENDA**

<b>1<sup>st</sup> day</b>	<b>SEMINAR</b>	<b>5<sup>th</sup> November</b>
9:00 – 09:30	<b>Registration and welcome coffee</b>	
9:30 – 9:45	<b>Opening speech</b>	
9:45 – 10:15	<b>General introduction and background to INTERREG IV C</b> <i>Anna Stol, Project Adviser, Information Point-East INTERREG IVC</i>	
10:15 – 10:45	<b>Project development and application process</b> <i>Benoit Dalbert, Project Officer, Joint Technical Secretariat INTERREG IVC</i>	
10:45 – 11:15	Questions & Answers	
11:15 – 11:45	<i>Coffee break</i>	
11:45 – 12:15	<b>Financial requirements</b> <i>Dominique Bouchez, Financial Officer, Joint Technical Secretariat INTERREG IVC</i>	
12:15 – 12:45	Questions & Answers	
12:45 – 13:00	<b>Communication strategy for INTERREG IV C</b> <i>Agnieszka Kmieciak-Mikusek, Communication Adviser, Information Point-East INTERREG IVC</i>	
13:00 – 13.15	<b>Presentation on the first INTERREG IVC experience for a Romanian partner</b> <i>ERICK ACTION project partner - South East Regional Development Agency, Romania</i>	
13:15 – 14.00	<b>Presentation by the Lead Partner of INTERREG IIIC East project: E-TEAMS</b> <i>Marcin Baron, Project Coordinator, University of Economics in Katowice, Poland</i>	
14.00 – 14:15	<b>Seminar close up</b>	
14:15 – 15:00	<i>Lunch break</i>	
15:00 – 18:30	Individual consultations (by appointment)	

<b>2<sup>nd</sup> day</b>	<b>INDIVIDUAL CONSULTATION</b>	<b>6<sup>th</sup> November</b>
8:30 – 11:00	Individual consultations (by appointment)	